

EXECUTIVE COUNCIL OF IOWA

AGENDA

APRIL 11, 2011

1. Introduction of Attendees
2. Approval of minutes of meeting held April 4, 2011
3. Personal Appearance –
 - A. Wes Peterson, Iowa Finance Authority will be present to request new membership in the following for one year.

Central Iowa Chapter of SHRM \$85.00
TAB # 1
National Compliance Professional \$495.00
TAB # 2
4. Approval of Out-of-State Travel
 - Other than Federal Funds – Travel Requests – Pages 1 – 9
TAB # 3 Pages 1 – 2 (More Than Three Persons)

Federal Funds – Travel Requests – Pages 10 – 17
TAB # 4 Pages 10 – 11 (More Than Three Persons)
TAB # 5 Pages 11 – 12 (More Than Three Persons)
5. Out of State Travel Waivers
6. Travel Request Changes – Page 18
7. Outside Counsel – Page 18
TAB # 6
8. Payment of Cost Items – Pages 18 - 19
9. Renewal Memberships – Pages 19 – 20
TAB # 7 and 8

OTHER THAN FEDERAL FUNDS

1	Bendon, Barbara J. State Property Manager	Administrative Services	Las Vegas, NV from Des Moines	Conference: National ADA Symposium				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/7/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/11/2011		
	50411111		Registration	\$500.00	State			
			Airfare\Train	\$300.00	Federal			
			Total	\$1,445.00	Other	100%	Conference Start	5/8/2011
			Fees				Conference End	5/11/2011
2	Ferguson, Mary Ann Architectural Tech 1	Administrative Services	Las Vegas, NV from Des Moines	Conference: National ADA Symposium				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/7/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/11/2011		
	50411111		Registration	\$550.00	State			
			Airfare\Train	\$300.00	Federal			
			Total	\$1,495.00	Other	100%	Conference Start	5/8/2011
			Fees				Conference End	5/11/2011
3	Paulsen, Kenneth Executive Officer 2	Administrative Services	Milwaukee, WI from Des Moines	Conference: 2011 NASPO Midwestern Region Meeting				
	Prev Trips this year:	0	Staff Attending:	4	Depart:	5/16/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/20/2011		
	50411114		Registration	\$0.00	State			
	TAB # 3		Airfare\Train	\$172.90	Federal			
			Total	\$982.30	Other	100%	Conference Start	5/16/2011
			NASPO				Conference End	5/19/2011
4	Saxton, Andy Purchasing Agent 3	Administrative Services	Milwaukee, WI from Des Moines	Conference: 2011 NASPO Midwestern Region Meeting				
	Prev Trips this year:	0	Staff Attending:	4	Depart:	5/16/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/20/2011		
	50411112		Registration	\$0.00	State			
	TAB # 3		Airfare\Train	\$172.90	Federal			
			Total	\$982.30	Other	100%	Conference Start	5/16/2011
			NASPO				Conference End	5/19/2011

5	Schmitz, Lois	Administrative Services	Milwaukee, WI	Conference:				
	Executive Officer 3		from Des Moines	2011 NASPO Midwestern Region Meeting				
	Prev Trips this year:	0	Staff Attending:	4	Depart:	5/16/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/20/2011		
	50411115		Registration	\$0.00	State			
	TAB # 3		Airfare\Train	\$172.90	Federal			
			Total	\$982.30	Other	100%	Conference Start	5/16/2011
			NASPO				Conference End	5/19/2011
6	Wendt, Karl	Administrative Services	Milwaukee, WI	Conference:				
	Purchasing Agent 3		from Des Moines	2011 NASPO Midwestern Region Meeting				
	Prev Trips this year:	0	Staff Attending:	4	Depart:	5/16/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/20/2011		
	50411113		Registration	\$0.00	State			
	TAB # 3		Airfare\Train	\$172.90	Federal			
			Total	\$982.30	Other	100%	Conference Start	5/16/2011
			NASPO				Conference End	5/19/2011
7	VandeHoef, Julie	Economic Development	South Korea and China	Conference:				
	Policy Advisor (GOV Ad Ast. 3)		from Des Moines	Trade Promotion Trip to South Korea & China Meetings				
	Prev Trips this year:	0	Staff Attending:		Depart:	6/6/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	6/17/2011		
	20110019		Registration	\$0.00	State			
			Airfare\Train	\$7,800.00	Federal			
			Total	\$10,930.00	Other	100%	Conference Start	6/6/2011
			IDED Foundation				Conference End	6/17/2011
8	Beary, Lori	Iowa Finance Authority	Washington, DC	Conference:				
	Community Development Director		from Des Moines	2011 CIFA Annual Federal Policy Conference				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	5/21/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	5/24/2011		
	77917		Registration	\$270.00	State			
			Airfare\Train	\$319.40	Federal			
			Total	\$1,795.71	Other	100%	Conference Start	5/20/2011
			IFA				Conference End	5/26/2011

9	Chatman, Eric	Iowa Finance Authority	Washington, DC	Conference:				
	CFO/Deputy Director		from Des Moines	Fannie Mae HFA Secondary Marketing Summit				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/23/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	5/25/2011		
	77918		Registration	\$0.00	State			
			Airfare\Train	\$398.00	Federal			
			Total	\$1,206.92	Other	100%	Conference Start	5/24/2011
			IFA				Conference End	5/25/2011
10	Hardisty, Irene	Iowa Finance Authority	Washington, DC	Conference:				
	Director of Single Family Production		from Des Moines	Fannie Mae HFA Secondary Marketing Summit				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/23/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/25/2011		
	779171		Registration	\$0.00	State			
			Airfare\Train	\$398.00	Federal			
			Total	\$1,206.92	Other	100%	Conference Start	5/24/2011
			IFA				Conference End	5/25/2011
11	Tietz, Rob	Iowa Finance Authority	Washington, DC	Conference:				
	Financial Analyst		from Des Moines	Fannie Mae HFA Secondary Marketing Summit				
	Prev Trips this year:	1	Staff Attending:	3	Depart:	5/23/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	5/25/2011		
	77919		Registration	\$0.00	State			
			Airfare\Train	\$398.00	Federal			
			Total	\$1,206.92	Other	100%	Conference Start	5/24/2011
			IFA				Conference End	5/25/2011
12	Weigel, Cindy	Education	Chapel Hill, NC	Conference:				
	Education Consultant		from Des Moines	11th National Early Childhood Inclusion Institute				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/15/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/21/2011		
	28203204		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	5/16/2011
			ISU				Conference End	5/18/2011

13	Shaw, Donna	Education	Kansas City, MO	Conference:
	Contract # 044511		from Des Moines	Development of CCEE Math (Common Core Essential Element)
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	1 <i>Depart:</i>	5/8/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	State Vehicle <i>Return:</i>	5/12/2011
28203205		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		DLM	100%	Conference Start 5/9/2011 Conference End 5/12/2011
14	Milburn, Penny	Education	Washington, DC	Conference:
	Early Childhood Consultant		from Des Moines	Early Childhood Collaboration Models Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2 <i>Depart:</i>	4/22/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane <i>Return:</i>	4/28/2011
28203203		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		Head Start Resource	100%	Conference Start 4/26/2011 Conference End 4/26/2011
15	Rendon, Tom	Education	Washington, DC	Conference:
	Head Start State Collaboration		from Des Moines	Early Childhood Collaboration Models and State Advisory Council
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2 <i>Depart:</i>	4/25/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane <i>Return:</i>	4/28/2011
28203206		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		Head Start Resource	100%	Conference Start 4/26/2011 Conference End 4/28/2011
16	Miller, Daniel K.	Iowa Public Television	Tampa, FL	Conference:
	Executive Director & General Manager		from Des Moines	Organization of State Broadcasting Executives (OSBE) Meeting
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1 <i>Depart:</i>	5/9/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane <i>Return:</i>	5/11/2011
98947		Registration	\$0.00	State
		Airfare\Train	\$380.00	Federal
		Total	\$925.00	Other
		Friends of IPTV	100%	Conference Start 5/9/2011 Conference End 5/11/2011

17	Calhoon, RN, Della RN Supervisor <i>Prev Trips this year:</i> <i>Anticip Trips this year:</i> 401040714	Human Services <i>Staff Attending:</i> <i>Mode:</i> <i>Registration</i> <i>Airfare\Train</i> <i>Total</i>	1 State Vehicle \$725.00 \$0.00 \$1,182.00	<i>Depart:</i> <i>Return:</i> <i>State</i> <i>Federal</i> <i>Other</i>	7/5/2011 7/9/2011 100% <i>Conference Start</i> <i>Conference End</i>	Conference: ProACT Instructor Basic Course + Restraint Recertification Class <
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21	Garrison, Robert	Natural Resources	Rapid City, SD	Conference:
	Assistant Chief, Law Enforcement Bureau		from Des Moines	Assoc. of Midwest Fish & Game Law Enforcement Officers
	Prev Trips this year:	0 Staff Attending:	2	Depart: 5/14/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 5/18/2011
	5420324111	Registration	\$200.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$557.00	Other
		Fish and Game Trust		100% Conference Start 5/15/2011
				Conference End 5/18/2011
22	Sandholdt, Jason	Natural Resources	Rapid City, SD	Conference:
	Assistant Chief, Law Enforcement Bureau		from Des Moines	Assoc. of Midwest Fish & Game Law Enforcement Officers
	Prev Trips this year:	0 Staff Attending:	2	Depart: 5/14/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 5/18/2011
	5420324112	Registration	\$200.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$557.00	Other
		Fish and Game Trust		100% Conference Start 5/15/2011
				Conference End 5/18/2011
23	Voss, Carol	Health	Chicago, IL	Conference:
	Nutrition Coordinator/Comm.		from Des Moines	2011 National Association of Automatic Merchandiser (NAMA) OneShow
	Prev Trips this year:	1 Staff Attending:	1	Depart: 4/26/2011
	Anticip Trips this year:	4 Mode:	Other	Return: 4/28/2011
	5883682	Registration	\$79.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$677.70	Other
		Wellmark Foundation Grant/ISUE/P		100% Conference Start 4/27/2011
				Conference End 4/28/2011
24	Beebout, Kathleen	Health	Chicago, IL	Conference:
	Health Professional Investigator		from Des Moines	2011 Attorney/Investigator Conference
	Prev Trips this year:	2 Staff Attending:	1	Depart: 5/24/2011
	Anticip Trips this year:	4 Mode:	Airplane	Return: 5/26/2011
	5883685	Registration	\$250.00	State
		Airfare\Train	\$850.00	Federal
		Total	\$1,695.74	Other
		Retained Fees		100% Conference Start 5/24/2011
				Conference End 5/26/2011

25	Dozier, Sharon	Health	Chicago, IL	Conference:
	Board Executive		from Des Moines	National Association of Long Term Care Administrator Boards (NAB) 2011 Annual Meeting
	Prev Trips this year:	1 Staff Attending:	1	Depart: 6/7/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 6/10/2011
5883692		Registration	\$0.00	State
		Airfare\Train	\$400.00	Federal
		Total	\$1,418.16	Other 100%
		Retained Fees		Conference Start 6/8/2011
				Conference End 6/10/2011
26	Hradek, Christine	Health	Clearwater, FL	Conference:
	Community Health Consultant Social		from Des Moines	Social Marketing in Public Health Training Academy & Annual Conference
	Prev Trips this year:	1 Staff Attending:	1	Depart: 6/14/2011
	Anticip Trips this year:	0 Mode:	Airplane	Return: 6/19/2011
5883687		Registration	\$525.00	State
		Airfare\Train	\$575.00	Federal
		Total	\$2,447.80	Other 100%
		Grant		Conference Start 6/15/2011
				Conference End 6/18/2011
27	Crawford, Jacob	Health	Oak Ridge, TN	Conference:
	HP I		from Des Moines	Health Physics in Radiation Emergencies
	Prev Trips this year:	1 Staff Attending:	1	Depart: 5/1/2011
	Anticip Trips this year:	8 Mode:	Airplane	Return: 5/6/2011
5883680		Registration	\$200.00	State
		Airfare\Train	\$600.00	Federal
		Total	\$1,975.60	Other 100%
		Fees for Rad Health		Conference Start 5/2/2011
				Conference End 5/6/2011
28	Nagel, Mark	Public Safety	Hutchinson, KS	Conference:
	Occupant Protection Coordinator & Program		from Des Moines	Midwest Regional Child Passenger Safety Conference
	Prev Trips this year:	1 Staff Attending:	1	Depart: 5/10/2011
	Anticip Trips this year:	3 Mode:	Other	Return: 5/12/2011
61326		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		Blank Children's Hospital		Conference Start 5/10/2011
				Conference End 5/12/2011

29	Quigle, Jeff	Public Safety	New Orleans, LA	Conference:
	Assistant State Fire Marshal		from Des Moines	National Association of State Fire Marshal Conference
	Prev Trips this year:	1 Staff Attending:	2	Depart: 7/13/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 7/17/2011
	5951153029	Registration	\$500.00	State 100%
		Airfare\Train	\$0.00	Federal
		Total	\$750.00	Other
				Conference Start 7/14/2011
				Conference End 7/16/2011
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30	Reynolds, Raymond A.	Public Safety	New Orleans, LA	Conference:
	State Fire Marshal		from Des Moines	National Association of State Fire Marshal Conference
	Prev Trips this year:	0 Staff Attending:	2	Depart: 7/13/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 7/17/2011
	5951095028	Registration	\$500.00	State 100%
		Airfare\Train	\$0.00	Federal
		Total	\$750.00	Other
				Conference Start 7/14/2011
				Conference End 7/16/2011
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31	Baum, Kristin K.	Public Safety	Schaumburg, IL	Conference:
	Criminalist		from Ankeny	Porter Lee 2011 BEAST User's Group
	Prev Trips this year:	1 Staff Attending:	2	Depart: 5/16/2011
	Anticip Trips this year:	0 Mode:	State Vehicle	Return: 5/20/2011
	595372	Registration	\$350.00	State 100%
		Airfare\Train	\$0.00	Federal
		Total	\$989.00	Other
				Conference Start 5/17/2011
				Conference End 5/20/2011
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32	Kinseth, Kathleen	Public Safety	Schaumburg, IL	Conference:
	Evidence Technician		from Ankeny	Porter Lee 2011 BEAST User's Group
	Prev Trips this year:	0 Staff Attending:	2	Depart: 5/16/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 5/20/2011
	595373	Registration	\$350.00	State 100%
		Airfare\Train	\$0.00	Federal
		Total	\$982.00	Other
				Conference Start 5/17/2011
				Conference End 5/20/2011

33	Bartelson, William	Transportation	Appleton, WI	Conference:				
	DL SUPV 2		from Des Moines	AAMVA Training Course, Train-the-Trainer				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	5/16/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/20/2011		
	22686		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$368.00	Other	100%	Conference Start	5/15/2011
			AAMVA				Conference End	5/21/2011
34	Hankins, Ivan	Agriculture	Grand Rapids, MI	Conference:				
	W & M Tech		from Des Moines	Central Weights & Measures Annual Meeting				
	Coordinator/Inspector							
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/16/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	5/22/2011		
	97267		Registration	\$175.00	State	100%		
			Airfare\Train	\$509.80	Federal			
			Total	\$1,174.24	Other		Conference Start	5/16/2011
							Conference End	5/19/2011
35	Paxton, Jill	Agriculture	Grand Rapids, MI	Conference:				
	W & M Bureau Chief		from Des Moines	Central Weights & Measures Annual Meeting				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/16/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	5/22/2011		
	97268		Registration	\$175.00	State	100%		
			Airfare\Train	\$590.80	Federal			
			Total	\$1,255.24	Other		Conference Start	5/16/2011
							Conference End	5/19/2011

FEDERAL FUNDS

36	Harms, Janet	Corrections	Columbus, OH	Conference:			
	Administrative Assistant		from Cedar Rapids	National Institute of Corrections (NIC) Region Field Coordinator Training and Mid-Year Planning Meeting			
	Prev Trips this year:	0	Staff Attending:	1	Depart:	5/2/2011	
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/5/2011	
	22104041101		Registration	\$0.00	State		
			Airfare\Train	\$400.00	Federal	100%	
			Total	\$812.00	Other		Conference Start 5/3/2011
							Conference End 5/5/2011
37	Carr, Jeff	Cultural Affairs	Minneapolis, MN	Conference:			
	Architectural Historian		from Des Moines	Advanced Section 106 Seminar			
	Prev Trips this year:	0	Staff Attending:	4	Depart:	6/8/2011	
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/9/2011	
	2590411112		Registration	\$450.00	State		
	TAB # 4		Airfare\Train	\$0.00	Federal	100%	
			Total	\$920.86	Other		Conference Start 6/9/2011
							Conference End 6/9/2011
38	Christian, Ralph	Cultural Affairs	Minneapolis, MN	Conference:			
	Historian		from Des Moines	Advanced Section 106 Seminar			
	Prev Trips this year:	0	Staff Attending:	4	Depart:	6/8/2011	
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/9/2011	
	2590411113		Registration	\$450.00	State		
	TAB # 4		Airfare\Train	\$0.00	Federal	100%	
			Total	\$685.36	Other		Conference Start 6/9/2011
							Conference End 6/9/2011
39	Higgenbottom, Daniel	Cultural Affairs	Minneapolis, MN	Conference:			
	Archaeologist		from Des Moines	Advanced Section 106 Seminar			
	Prev Trips this year:	0	Staff Attending:	4	Depart:	6/8/2011	
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/9/2011	
	2590411114		Registration	\$450.00	State		
	TAB # 4		Airfare\Train	\$0.00	Federal	100%	
			Total	\$685.36	Other		Conference Start 6/9/2011
							Conference End 6/9/2011

40	Jones, Doug	Cultural Affairs	Minneapolis, MN	Conference:
	Review & Compliance Program Manager		from Des Moines	Advanced Section 106 Seminar
	Prev Trips this year:	0 Staff Attending:	4	Depart: 6/8/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/9/2011
	259041111	Registration	\$450.00	State
	TAB # 4	Airfare\Train	\$0.00	Federal 100%
		Total	\$685.36	Other
				Conference Start 6/9/2011
				Conference End 6/9/2011
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41	Pope, Carla	Iowa Finance Authority	Miami, FL	Conference:
	Affordable Rental Production Director		from Des Moines	HOME Certified Specialist Training: Administrative Course
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/9/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 5/12/2011
	77916	Registration	\$0.00	State
		Airfare\Train	\$475.80	Federal 100%
		Total	\$1,315.80	Other
				Conference Start 5/10/2011
				Conference End 5/12/2011
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42	Hoover, Del	Education	Boca Raton, FL	Conference:
	Deputy Administrator		from Des Moines	Methods of Administration (MOA) Coordinators Conference
	Prev Trips this year:	2 Staff Attending:	5	Depart: 5/2/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 5/6/2011
	28203112	Registration	\$165.00	State
	TAB # 5	Airfare\Train	\$480.00	Federal 100%
		Total	\$1,260.00	Other
				Conference Start 5/3/2011
				Conference End 5/6/2011
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43	Hunt, Colleen	Education	Boca Raton, FL	Conference:
	Bureau Chief		from Des Moines	Methods of Administration (MOA) Coordinators Conference
	Prev Trips this year:	2 Staff Attending:	5	Depart: 5/2/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/6/2011
	28203194	Registration	\$165.00	State
	TAB # 5	Airfare\Train	\$480.00	Federal 100%
		Total	\$1,260.00	Other
				Conference Start 5/3/2011
				Conference End 5/6/2011

44	Jensen Connet, Margaret	Education	Boca Raton, FL	Conference:
	Consultant		from Des Moines	Methods of Administration (MOA) Coordinators Conference
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	5	<i>Depart:</i> 5/2/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 5/6/2011
	28203113	<i>Registration</i>	\$165.00	<i>State</i>
	TAB # 5	<i>Airfare\Train</i>	\$480.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,260.00	<i>Other</i>
				<i>Conference Start</i> 5/3/2011
				<i>Conference End</i> 5/6/2011
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45	Schwartz, Gary	Education	Boca Raton, FL	Conference:
	Consultant		from Des Moines	Methods of Administration (MOA) Coordinators Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	5	<i>Depart:</i> 5/2/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 5/6/2011
	28203114	<i>Registration</i>	\$165.00	<i>State</i>
	TAB # 5	<i>Airfare\Train</i>	\$480.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,260.00	<i>Other</i>
				<i>Conference Start</i> 5/3/2011
				<i>Conference End</i> 5/6/2011
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46	Thomas, Jeanette	Education	Boca Raton, FL	Conference:
	Education Consultant		from Des Moines	Methods of Administration (MOA) Coordinators Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	5	<i>Depart:</i> 5/2/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 5/6/2011
	28203192	<i>Registration</i>	\$165.00	<i>State</i>
	TAB # 5	<i>Airfare\Train</i>	\$480.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,252.00	<i>Other</i>
				<i>Conference Start</i> 5/3/2011
				<i>Conference End</i> 5/6/2011
<hr/>				
47	Peterson, Sara	Education	Boulder/Broomfield, CO	Conference:
	Consultant, ED Programs		from Des Moines	Professional Development Partnership (PDP) Institute sponsored by CDC Grant
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1	<i>Depart:</i> 4/26/2011
	<i>Anticip Trips this year:</i>	6 <i>Mode:</i>	Airplane	<i>Return:</i> 4/29/2011
	28203202	<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$550.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,167.89	<i>Other</i>
				<i>Conference Start</i> 4/27/2011
				<i>Conference End</i> 4/29/2011

48	Schertz, Mary	Education	Providence, RI	Conference:
	Early Childhood Consultant		from Des Moines	State Prof. Development Leadership Team Work Day and Nat'l Inst. For Early Childhood Prof Development
	Prev Trips this year:	1 Staff Attending:	2	Depart: 6/10/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 6/12/2011
28203198		Registration	\$0.00	State
		Airfare\Train	\$650.00	Federal 100%
		Total	\$1,189.00	Other
				Conference Start 6/11/2011
				Conference End 6/15/2011
<hr/>				
49	Adams, Mary Ann	Education	Salt Lake City, UT	Conference:
	Consultant		from Des Moines	National Association of State Administration for Family & Consumer Sciences (NASAFACS)
	Prev Trips this year:	1 Staff Attending:	1	Depart: 5/1/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 5/5/2011
28203148		Registration	\$175.00	State
		Airfare\Train	\$521.00	Federal 100%
		Total	\$1,147.72	Other
				Conference Start 5/1/2011
				Conference End 5/4/2011
<hr/>				
50	Andrews, Harvey	Iowa Workforce Development	St. Louis, MO	Conference:
	State WIA EO Officer		from Des Moines	NASWA EO Committee
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/9/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/11/2011
309110306		Registration	\$100.00	State
		Airfare\Train	\$600.00	Federal 100%
		Total	\$1,160.00	Other
				Conference Start 5/10/2011
				Conference End 5/11/2011
<hr/>				
51	Brand, William J.	Human Rights	Washington, DC	Conference:
	Division Administrator		from Des Moines	National Association for State Community Services Programs (NASCSPP)
	Prev Trips this year:	1 Staff Attending:	1	Depart: 4/20/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 4/22/2011
3792066		Registration	\$0.00	State
		Airfare\Train	\$450.00	Federal 100%
		Total	\$1,042.00	Other
				Conference Start 4/21/2011
				Conference End 4/21/2011

52	Holmes, Jody	Human Services	Baltimore, MD	Conference:
	IME CORE Unit Manager/HIT Project		from Des Moines	Third Annual CMS Multi- State Medicaid HITECH Conference
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	1	<i>Depart:</i> 5/23/2011
	<i>Anticip Trips this year:</i>	5 <i>Mode:</i>	Airplane	<i>Return:</i> 5/27/2011
4010407113		<i>Registration</i>	\$0.00	<i>State</i> 10%
		<i>Airfare\Train</i>	\$475.00	<i>Federal</i> 90%
		<i>Total</i>	\$1,345.00	<i>Other</i>
				<i>Conference Start</i> 5/24/2011
				<i>Conference End</i> 5/26/2011
53	Prine, Gerry	Human Services	Minneapolis, MN	Conference:
	Deputy Compact Administrator		from Des Moines	Association of Administrators of the Interstate Compact on the Placement of children
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	1	<i>Depart:</i> 4/29/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	State Vehicle	<i>Return:</i> 5/3/2011
4010407110		<i>Registration</i>	\$495.00	<i>State</i> 75%
		<i>Airfare\Train</i>	\$0.00	<i>Federal</i> 25%
		<i>Total</i>	\$1,393.52	<i>Other</i>
				<i>Conference Start</i> 4/29/2011
				<i>Conference End</i> 5/3/2011
54	Lovelady, Julie	Human Services	Washington, DC	Conference:
	Assistant Medicaid Director		from Des Moines	National Association of Medicaid Directors
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 5/22/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 5/25/2011
4010407111		<i>Registration</i>	\$450.00	<i>State</i> 50%
		<i>Airfare\Train</i>	\$600.00	<i>Federal</i> 50%
		<i>Total</i>	\$2,043.00	<i>Other</i>
				<i>Conference Start</i> 5/23/2011
				<i>Conference End</i> 5/24/2011
55	Vermeer, Jennifer	Human Services	Washington, DC	Conference:
	Medicaid Director		from Des Moines	National Association of Medicaid Directors
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 5/22/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 5/25/2011
4010407112		<i>Registration</i>	\$450.00	<i>State</i> 50%
		<i>Airfare\Train</i>	\$600.00	<i>Federal</i> 50%
		<i>Total</i>	\$2,043.00	<i>Other</i>
				<i>Conference Start</i> 5/23/2011
				<i>Conference End</i> 5/24/2011

56	Mandernach, Steven	Inspections and Appeals	Plano, TX	Conference:
	Bureau Chief for Food & Consumer Safety (PSE 4)		from Des Moines	Association of Food and Drug Officials Annual Meeting "Regulatory Cooperation in 2011 and Beyond"
	Prev Trips this year: 2	Staff Attending: 1	Depart: 6/17/2011	
	Anticip Trips this year: 4	Mode: Airplane	Return: 6/22/2011	
40411		Registration \$500.00	State	
		Airfare\Train \$475.00	Federal 100%	
		Total \$1,890.00	Other	Conference Start 6/18/2011
				Conference End 6/22/2011
<hr/>				
57	Liu, Wenxin (Emy)	Natural Resources	Cincinnati, OH	Conference:
	Environmental Engineer Senior		from Des Moines	State-EPA Biosolids Coordinators Workshop
	Prev Trips this year: 0	Staff Attending: 1	Depart: 6/19/2011	
	Anticip Trips this year: 1	Mode: Airplane	Return: 6/23/2011	
5420406111		Registration \$0.00	State	
		Airfare\Train \$0.00	Federal 100%	
		Total \$111.00	Other	Conference Start 6/19/2011
				Conference End 6/23/2011
<hr/>				
58	Altenhofen, Katrina	Health	Annapolis, MD	Conference:
	EMSE Program Manager		from Washington	National EMSC Program Meeting/National Association of State Officials Mid-Year Meeting
	Prev Trips this year: 2	Staff Attending: 1	Depart: 5/1/2011	
	Anticip Trips this year: 4	Mode: Airplane	Return: 5/6/2011	
5883690		Registration \$240.00	State	
		Airfare\Train \$525.00	Federal 100%	
		Total \$1,855.10	Other	Conference Start 5/2/2011
				Conference End 5/6/2011
<hr/>				
59	Catron, Kari	Health	Atlanta, GA	Conference:
	Grants Fiscal Manager		from Des Moines	2011 Public Health Emergency Preparedness Directors' Conference
	Prev Trips this year: 0	Staff Attending: 3	Depart: 4/25/2011	
	Anticip Trips this year: 1	Mode: Airplane	Return: 4/28/2011	
5883689		Registration \$0.00	State	
		Airfare\Train \$493.00	Federal 100%	
		Total \$1,248.20	Other	Conference Start 4/26/2011
				Conference End 4/28/2011

60	Chamberlin, Doreen Executive Officer 3	Health	Austin, TX from Des Moines	Conference: National Rural Health Association 2011 Annual Conference
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 5/3/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 5/6/2011
5883688		<i>Registration</i>	\$625.00	<i>State</i>
		<i>Airfare\Train</i>	\$400.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,924.50	<i>Other</i>
				<i>Conference Start</i> 5/4/2011
				<i>Conference End</i> 5/6/2011
61	Rueber, Kurt Sanitation Rating Officer	Health	Baltimore, MD from Des Moines	Conference: 33rd National conference on Interstate Milk Shipments
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 4/28/2011
<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i> 5/6/2011
5883651		<i>Registration</i>	\$450.00	<i>State</i>
		<i>Airfare\Train</i>	\$375.00	<i>Federal</i> 82%
		<i>Total</i>	\$2,453.80	<i>Other</i> 18%
		Grants		<i>Conference Start</i> 4/29/2011
				<i>Conference End</i> 5/4/2011
62	Evans, Jennie Information Management Project Manager	Health	New Orleans, LA from Des Moines	Conference: 2011 NAPHSIS/NCHS Joint Meeting
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i> 6/4/2011
<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i> 6/9/2011
5883683		<i>Registration</i>	\$375.00	<i>State</i>
		<i>Airfare\Train</i>	\$600.00	<i>Federal</i> 100%
		<i>Total</i>	\$2,177.70	<i>Other</i>
				<i>Conference Start</i> 6/5/2011
				<i>Conference End</i> 6/9/2011
63	France, Jill Health Statistics Bureau Chief	Health	New Orleans, LA from Des Moines	Conference: 2011 NAPHSIS/NCHS Joint Meeting
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i> 6/5/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 6/9/2011
5883684		<i>Registration</i>	\$375.00	<i>State</i>
		<i>Airfare\Train</i>	\$600.00	<i>Federal</i> 100%
		<i>Total</i>	\$2,177.70	<i>Other</i>
				<i>Conference Start</i> 6/4/2011
				<i>Conference End</i> 6/9/2011

64	Novak, Randal E. Bureau Chief (FSTB)	Public Safety	Emmitsburg, MD from Ames	Conference: National Fire Academy's PARADE Conference
<i>Prev Trips this year:</i> 5		<i>Staff Attending:</i> 1	<i>Depart:</i> 5/14/2011	
<i>Anticip Trips this year:</i> 10		<i>Mode:</i> Airplane	<i>Return:</i> 5/18/2011	
5951192037		<i>Registration</i> \$0.00	<i>State</i>	
		<i>Airfare\Train</i> \$0.00	<i>Federal</i> 100%	
		<i>Total</i> \$0.00	<i>Other</i>	<i>Conference Start</i> 5/15/2011
				<i>Conference End</i> 5/17/2011

5. **Out of State Travel Waivers**

6. **Travel Request Changes**

A. Diemer, Kelli

Education

Traveling To: Washington, DC

Conference: Association for Career and Technical Education National Policy Seminar

Reason: Return flight cancelled due to weather. Extra lodging and meal expense.

Old Cost: \$2,105.00

New Cost: \$2,380.66

7. **Outside Counsel**

- A. The Department of Justice, Attorney General's office is requesting to extend contract with Dow Lohnes, PLLC that represents Iowa Public Television for six years and to increase the hourly rate. The rate would remain \$337.00 per hour for the first three years of the contract and increase to \$357.00 in the fourth year, \$377.00 in fifth year and \$397.00 in sixth year.

TAB # 6

8. **Payment of Cost Items**

- A. Wandro & McCarthy, P.C.\$9,075.00
2501 Grand Avenue, Suite B
Des Moines, IA 50312

Julie Pottorff, Deputy Attorney General, has reviewed invoices and recommends payment. Payment will be made from the funds of the Unclaimed Property Fund.

- B. Simmons Perrine Moyer Bergman PLC.....\$23,188.02
115 Third Street SE, Suite 1200
Cedar Rapids, IA 52402
Tobacco Settlement Authority

Julie Pottorff, Deputy Attorney General, has reviewed invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

- C. Dow, Lohnes PLLC.....\$202.20
1200 New Hampshire Ave NW Suite 800
Washington, DC 20036
Iowa Public Television

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of Iowa Public Television.

- D. Davis, Brown, Koehn, Shors & Roberts, P.C..... \$48.00
666 Walnut St, Suite 2500
Des Moines, IA 50309-3993
Represent Iowa in copyright, trademark, and patent legal advice for various agencies

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of IPERS.

- E. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.\$5,000.00
2100 Westown Parkway, Suite 210
West Des Moines, IA 50265-1539
Mortgage Industry Practices

Julie Pottorff, Deputy Attorney General, has reviewed invoice and recommends payment. Payment will be made from the Consumer Litigation and Education Fund.

- F. Patterson Law Firm L.L.P..... \$1,077.00
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
Roy Rios v. State of Iowa and Second Injury Fund of Iowa

- G. Wilmer & Lee.....\$1,694.32
PO Box 2168
Huntsville, AL 35804
Kenneth W. Kelley v Raymond J. Smith et al

Julie Pottorff, Deputy Attorney General, has reviewed these invoice and recommends payment.

9. **Renewal Memberships**

- A. Commerce - Insurance in National Association of Insurance Commissioners (NAIC) in the amount of \$23,545.00 for May 1, 2011 - April 30, 2012. (Previous amount was \$33,115.00.) Other agencies: No: Funding Source: Other State Funds: Revolving Fund

TAB # 7

- B. Department on Aging in National Association of State Units on Aging and Disability (NASUAD) in the amount of \$7,500.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$7,500.00.) Other agencies: No: Funding Source: State General Fund/Federal Funds

TAB # 8

- C. Health in Federation of State Physician Health Programs, Inc (FSPHP) in the amount of \$500.00 for January 1 - December 31, 2011. (Previous amount was \$400.00.) Other agencies: No: Funding Source: Other Funds: Retained Fees
- D. Iowa Public Television in Iowa Cable & Telecommunications Association in the amount of \$250.00 for January 1 - December 31, 2011. (Previous amount was \$250.00.) Other agencies: No: Funding Source: Othre Funds: IPTV Misc.
- E. Public Safety in United States Police Canine Association in the amount of \$40.00 for January 1 - December 31, 2011. (Previous amount was \$40.00.) Other agencies: No: Funding Source: State General Fund
- F. Revenue in National Tax Association in the amount of \$370.00 for April 2011 - March 2012. (Previous amount was \$370.00.) Other agencies: No: Funding Source: State General Fund

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVALDEPARTMENT REQUESTING MEMBERSHIP: Iowa Finance AuthorityNAME OF ORGANIZATION: Central Iowa Chapter of SHRMNEW MEMBERSHIP X RENEWAL MEMBERSHIP PERIOD: April 2011 - Mar 2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$85

Funding Source: State General Fund ☐ Other State Funds ☐Federal Funds ☐ Other Funds X Self Funded

If Renewal, previous year amount. \$

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes X No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes X No

If yes, list the anticipated number of trips per year and their purpose:

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK DEPARTMENT:


This membership will help us to stay on top of changes and updates on the laws that regulate human resources. This membership will also provide us with best practices on policies, networking opportunities and professional development.

DESCRIBE HOW A MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

This membership helps human resource staff do their jobs better by being more informed of what is going on in the HR world.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

We will be able to attend monthly meetings and receive a monthly newsletter focused on HR issues in Iowa and access to the CISHRM website where we can receive information on compensation, benefits, recruiting and staffing.

Requested by: <u></u> (Department Head Signature)	Date: <u>3-31-2011</u>
Phone 515-725-4900	E-mail: <u>dave.jamison@iowa.gov</u>

Membership Form 42400

July 2009

DOM: Approval X Disapproval ☐Signature Date 4/4/11

EXECUTIVE COUNCIL
2011 APR -6 PM 1:00

Executive Council of Iowa

TAB #2

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Finance Authority

NAME OF ORGANIZATION: National Compliance Professional

NEW MEMBERSHIP X RENEWAL _____ MEMBERSHIP PERIOD: Jan 2011 - Dec 2011
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$845 495.⁰⁰

Funding Source: State General Fund ☐ Other State Funds ☐ Federal Funds ☐

Other Funds X Self Funded

If Renewal, previous year amount. \$

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No X

If yes, please list:

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes X No

If yes, list the anticipated number of trips per year and their purpose: _____

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

Membership with the NCP will provide IFA compliance staff with the most up to date information on changes made to Section 42 that affect our day-to-day compliance monitoring responsibilities. Major changes to this program occur with some frequency and access to the knowledge and expertise of these professionals allows staff to keep abreast of the changes in a more timely, less costly manner.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA

Compliance with Section 42 maintains the affordability of the rental properties available for low-income Iowans. If the owners are not in compliance, it is possible that those units would become market rate units the rents less affordable. Providing the most up to date information on the changes to Section 42 is critical to both IFA and the project owners.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

NPC will provide IFA with a subscription to The Compliance Monitor & access its online article archive. Also with this membership IFA will be access to the advanced learning center known as the NCP professional development center and a copy of the reference guide practical solutions for management tax credit developments.

Requested by: [Signature] Date: 3-28-11
(Department Head Signature) 725-4900
Phone: _____ E-mail: dave.jamison@iowa.gov

Membership Form 42400

July 2009

DOM: Approval X Disapproval ☐

Signature [Signature] Date 4/4/11



Iowa Department of Administrative Services

Government's Partner in Achieving Results

Governor Terry E. Branstad
Lt. Governor Kim Reynolds

Mike Carroll, Director

2011 APR -7 PM 12:02
EXECUTIVE COUNCIL

4/7/2011

Iowa Executive Council
Attn: GeorgAnna Madsen
State Treasurer's Office
Capitol Building
Des Moines, IA 50319

The National Association of State Procurement Officials Midwest Region meeting is an opportunity for purchasing agents from the Iowa of Department of Administrative Services to work with agents from other Midwestern states on cooperative buying efforts, peer information exchange and NIGP training.

One of our staff is a panelist for one of the sessions, two of our new staff will interact with purchasing agents from other states involved with the same commodities, and the other will learn the good, the bad and the ugly about reverse auctions so that we can avoid the pitfalls when implementing this process in Iowa.

Thank you for your consideration.

Sincerely,

Mike Carroll, Director
Iowa Department of Administrative Services

IOWA DEPARTMENT OF

**CULTURAL
AFFAIRS**

EXECUTIVE COUNCIL

2011 APR -4 PM 2:15

State Historical Society of Iowa
Iowa Arts Council*Mary Cownie, Director**Terry E. Branstad, Governor
Kim Reynolds, Lt. Governor***April 4, 2011****To: Executive Council****From: Jerome Thompson**
Interim Administrator
State Historical Society of Iowa**Re: Travel Justification for Training/Travel Request**

The Advanced Section 106 Seminar taught by the Advisory Council on Historic Preservation focuses on the effective management of complex or controversial undertakings that require compliance with Section 106 of the National Historic Preservation Act. The curriculum focuses on the challenges of seeking consensus and resolving adverse effects to historic properties.

The National Park Service and the Advisory Council on Historic Preservation have recommended all Iowa review staff attend this seminar in Minneapolis in response to concerns raised by citizens regarding how Iowa staff review federal undertakings under Section 106 of the National Historic Preservation Act. These concerns culminated in a new state law being enacted requiring Iowa staff to be "no more restrictive" than the federal agency with which we consult.

By sending all four review staff to this training, including the Review & Compliance Program Manager, we can ensure each individual receives direct training from the Advisory Council on how they expect our review staff to fulfill our responsibilities under Section 106 and its implementing regulations.



EXECUTIVE COUNCIL

STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

2011 APR -6 AM 10:56

DEPARTMENT OF EDUCATION
JASON E. GLASS, DIRECTOR

April 5, 2011

Executive Council Members

The DE is requesting permission to send 5 DE employees to the Methods of Administration Conference in Florida.

The people that need to attend the conference are:

Del Hoover, Deputy Administrator, School Accreditation and Improvement
Margaret Jensen Connet, Equity Consultant, School Accreditation and Improvement

Gary Schwartz, Consultant, Finance, Facilities & Operations Services
Jeanette Thomas, Consultant, Career and Technical Education Services
Colleen Hunt, Chief, Community Colleges and Career Technical Education

These five individuals need to attend the conference due to the nature of their work with equity visits to the Iowa school districts and community colleges. Both Mr. Hoover and Ms. Jensen Connet are funded under an IDEA Grant. Ms. Thomas is being funded under a Perkins Grant and Mr. Schwartz is funded under a Harkin Grant. Ms. Hunt is the bureau chief for the Community Colleges and Career Technical Education.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "JB", written over the printed name and title.

Jeffrey Berger
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

www.iowa.gov/educate

Championing Excellence for all Iowa Students through Leadership and Service

EXECUTIVE COUNCIL
2011 APR 5 9:59 AM
THOMAS MILLER
ATTORNEY GENERAL

JULIE F. POTTORFF
DEPUTY ATTORNEY GENERAL



TAB # 6

Address Reply To:
1305 E. Walnut Street
Des Moines, Iowa 50319

Telephone: 515/281-3349
Fax: 515/281-4209
Julie.Pottorff@iowa.gov

Iowa Department of Justice

April 5, 2011

GeorgAnna Madsen
Executive Secretary
Executive Council
State Capitol
L-O-C-A-L

Re: Special Counsel for Iowa Public Television

Dear GeorgAnna:

Since 1999 the State of Iowa has had an agreement with the law firm of Dow, Lohnes, & Albertson of Washington, D.C., now Dow Lohnes, PLLC, to represent Iowa Public Television (IPTV) in matters that involve the Federal Communication Commission. The current contract expires on April 30, 2011. IPTV would like to continue to contract with Dow Lohnes to perform this work. Our office lacks the expertise necessary to handle these issues.

In 2007 the Executive Council approved a blended hourly rate of \$337.00 per hour that applies to all attorneys from the firm who do work for IPTV. At that time the rate included three of the principal partners at the firm who charged considerably more than \$337.00 per hour: Todd Gray at \$550.00 per hour; Meg Miller at \$450.00 per hour; and Barry Persh at \$345.00 per hour. All three partners are still with the firm.

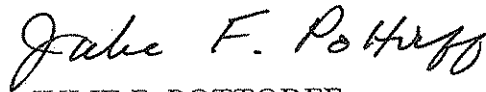
IPTV would like to contract with the firm for the next six years with the current blended rate in effect for the first three years and modest increases of \$20 per hour in year 4, 5 and 6. Accordingly, the blended hourly rate would be \$337 in years one through three, \$357 in year four, \$377 in year 5 and \$397 in year 6. We understand that IPTV is very satisfied with the legal service it has received from the firm and is willing to pay the blended rate with these increases over the life of the agreement. Although the agreement would extend over six years, the agreement typically includes a termination clause that would allow either party to terminate the agreement for any reason on thirty-

GeorgAnna Madsen
Executive Secretary
Page 2

days notice.

Accordingly, our office recommends the Executive Council approve new agreement with Dow Lohnes to represent IPTV in matters that involve the Federal Communication Commission.

Sincerely,

A handwritten signature in cursive script, reading "Julie F. Pottorff".

JULIE F. POTTORFF
Deputy Attorney General

Executive Council of Iowa

TAB # 7

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Commerce/Insurance
NAME OF ORGANIZATION: National Association of Insurance Commissioners (NAIC)
NEW MEMBERSHIP RENEWAL X MEMBERSHIP PERIOD: 05/01/2011-04/30/2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 23,545.00

Funding Source: State General Fund Other State Funds Revolving Fund

Federal Funds Other Funds

If Renewal, previous year amount. \$ 33,113.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: Number of trips unknown.
Iowa is very active in NAIC. Iowa is a member of various committees and actively participates in various working groups and workshops. There are 4 national meetings each year to which we send several staff members (depends upon agenda items). IA also participates in zone meetings held at various places in the midwest.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

Please see attachment for description of the NAIC and its impact in Iowa.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA. NAIC participation benefits Iowa citizens in all areas of insurance from consumer protection to fair regulation of the insurance industry. This enhances fair and equitable insurance coverage for Iowans.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Daily contact through computer links, e-mail, conference calls and correspondence.

Requested by: Susan C. Voss

(Department Head Signature)

Date: 3/21/11

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature [Signature]

Date 3/28/11

Phone:

E-mail:

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 8

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Department on Aging

NAME OF ORGANIZATION: National Association of State Units on Aging and Disability (NASUAD)

NEW MEMBERSHIP ____ **RENEWAL** X **MEMBERSHIP PERIOD:** 7-1-11 to 6-30-12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 7,500

If Renewal, previous year amount. \$ 7,500

FUNDING SOURCE: State General Fund ☒ 56% Other State Funds ☐ ____

Federal Funds ☒ 44% **Other Funds** ☐ ____ **If Renewal, previous year amount \$** ____

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No **If yes, please list:**

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose:

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

NASUAD is the National Organization for the State Units on Aging and Disability. The organization provides information, customized technical assistance, and policy support to the department, and is the recognized national organization of the 56 state units on aging across the United States and its possessions. The department is supported with education in such areas as nutrition, mature worker, and elder abuse, legal services, family caregiving, elder justice and healthcare reform. The organization keeps the department informed of national legislative issues and trends, new initiatives and grant opportunities and best practices. NASUAD facilitates the exchange of information, ideas and experience on effective state policy options, service delivery strategies, and management practices. NASUAD educates members of Congress and the Administration about the need for additional federal assistance for things such as: Affordable Care Act; Aging and Disability Resource Centers and Evidence Based programs.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL ADVANCE GOALS FOR YOUR DEPARTMENT SET BY THE COUNCIL ON HUMAN INVESTMENT

To fulfill goal No. 1 in the State Plan as signed by the Governor.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: The Department receives weekly updates and more often as congressional issues arise. In addition, the department frequently is in contact with NASUAD to assist in networking with other states; in seeking specific technical assistance; in clarifying federal policy issues and in exploring various funding opportunities. NASUAD convenes networking opportunities, conducts educational seminars and webcasts and issues frequent e-mail, newsletters and other mailings of significance to the department.

Requested by: <u>Donna K. Harvey</u> Donna Harvey	Date: <u>3/29/11</u>
Phone: <u>515-725-3302</u>	E-mail: <u>donna.harvey@iowa.gov</u>

DOM: **APPROVAL** ☒ **DISAPPROVAL** ☐

Signature David J. Freeman **Date** 4/4/11